

Ministry of Foreign Affairs of the
Republic of Hungary

2. NGO Co-funding through ad hoc Calls for Proposals

Background

Hungary is an emerging donor country. The Department for International Development Co-operation of the Ministry of Foreign Affairs was established in October 2002 and is in charge of planning and co-ordinating Hungarian international development activities.

Since 2004, the Hungarian International Development Agency (HUN-IDA), a non-profit institution, has been the implementing agency for development co-operation programmes, while Hungarian missions abroad, non-government organisations (NGOs), the private sector and various organs of public administration participate in carrying out development projects in partner countries. The Ministry of Foreign Affairs announced its first call for proposals in late 2003, to provide Hungarian NGOs with centralised financial support for humanitarian and development projects. Until then, aid missions targeting crisis areas were based almost exclusively on donations from international NGOs.

In November 2003, the ministry concluded a cost-sharing agreement with the UN development programme on supporting the implementation of Hungarian international development projects in strategic partner countries, mainly Serbia and Montenegro and Bosnia and Herzegovina. Since 2004, Hungary has implemented development projects accepted by the steering committee where it has a decisive vote. It intends to involve the widest possible circle of Hungarian NGOs, experts and companies.

Types of Grant

Co-funding of Hungarian NGOs

Grant Size

Minimum €20,000 maximum €40,000

Own Contribution

At least 20–25% of the project value must be provided through an NGO's own resources or contributions, either in cash or in kind.

Funding Priorities

Governance, civil society, education, health, and environment

Grant-making Criteria

Only Hungarian NGOs are eligible. The Ministry of Foreign Affairs does not require a particular period of existence for an NGO to be able to submit a proposal. However, it is an advantage to be able to prove that an NGO is experienced in its field. It is not necessary to work together with a partner in the South.

Guidelines

Project proposals should be in line with following Hungarian legal texts: 1989. évi II. Act and 217/1998 (XII. 30.) – Statutory Rule – State Budget.

Guidelines are published together with the calls for proposals. See, for example: http://www.kulugyminiszterium.hu/NR/rdonlyres/8011C387-1594-40BB-A65D-97FA6EEA23E1/0/051228_palyazat_nefe.pdf.

Project Duration

The average timescale of a project is 18 months, with a maximum of two years.

Deadline

After publication, applicants have 30 days to submit applications.

Application Forms

An application form is provided in the calls for proposals, and the budget must have the following format: http://www.kulugyminiszterium.hu/NR/rdonlyres/2C00F4AC-DFB3-484F-88E5-C718186C9D6B/0/051228_palyazat_adattartalom_minta.xls

In addition, the financial and technical capacity of the NGO has to be certified with documents as required by Hungarian Law (e.g. bank declaration, declaration from tax office).

Application and Procedures

Once the call for proposals has been published, the applicant submits its project proposal to the

Department for International Development Co-operation of the Ministry of Foreign Affairs. Then, the ministry proceeds with the evaluation, first shortlisting proposals based on formal criteria and then evaluating whether the projects proposed fit with Hungary's development co-operation strategy. The bodies involved are the Department for International Development Co-operation and the territorial departments of the ministry as well as (HUN-IDA). From 2007 on, Hungarian embassies will be consulted as well, and there are plans to introduce a scoring system.

Language

Hungarian

Tips

The Ministry of Foreign Affairs organises consultations. NGOs are encouraged to contact the ministry or HUN-IDA by email or telephone.

NAME OF GRANT PROGRAMME

Ad hoc calls for proposals

NAME

Magyar Köztársaság Külügyminisztériuma

NAME IN ENGLISH

Ministry of Foreign Affairs of the Republic of Hungary

ACRONYM

MKK

DEPARTMENT

Department for International Development Co-operation

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COUNTRY INDEX

PARTNER COUNTRIES

Serbia and Montenegro,
 Bosnia-Herzegovina
 Vietnam
 Ethiopia
 Macedonia
 Moldova
 Mongolia
 Kyrgyzstan
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OTHER COUNTRIES

Afghanistan, Iraq