

United Nations Development Programme Czech Republic

4. The Czech-UNDP Trust Fund

Background

The Czech Republic was the first 'emerging donor' country to start systematic promotion of its transitional experience and Official Development Assistance (ODA) activities in co-operation with UNDP. The Czech-UNDP Trust Fund was established in 2000 and was the first example of such a successful co-operation in Central Europe.

A new type of development co-operation partnership between the Czech Republic and UNDP was agreed in December 2003 and again one year later in December 2004. The UNDP regional centre in Bratislava, within the framework of the Emerging Donors Initiative, became fully responsible for the administration, programming, contracting, monitoring and evaluation of the Czech contribution based on the agreed terms of reference for the Czech-UNDP Trust Fund. This secures the direct linkage of the fund's activities to UNDP programming as well as targeted and effective use of Czech expertise.

The implemented projects are geographically aimed at the countries covered by the UNDP regional centre in Bratislava: the post-Soviet republics, as well as Balkan countries. UNDP ensures thematic coherence of the supported activities to the bilateral Czech ODA projects, to achieve maximum efficiency and effectiveness of the resources used.

Types of Grant

Financing projects implemented by both Czech NGOs and individual consultants

Grant Size

In 2004, the amounts allocated to projects ranged from US\$ 20,000 to US\$ 70,000.

In December 2004, the Czech Republic entrusted CZK 15 million (approximately US\$ 600,000) to the Czech-UNDP Trust Fund for implementation during 2005 and the first half of 2006, until a new contribution is agreed.

Own Contribution

Not requested

Funding Priorities

The use of funds is guided by the framework of sustainable human development and incorporating the development priorities of the Czech Republic, as defined in its concept of development co-operation, as well as UNDP regional and country-level programming.

The following priority areas, as set by the Czech Ministry of Foreign Affairs in the governmental decree number 302 from 31 March 2004 on the general principles of Czech ODA, were covered and supported from the resources of the Czech-UNDP Trust Fund:

- HIV/AIDS prevention
 - environmental issues, such as Czech experience with ecological legacy problems (hot spots) and other areas of Czech good practice
 - good governance, support for transformation into democratic states and related issues, such as institutional capacity building and parliamentary democracy
 - Czech experience with economic transformation.
- All of these areas were targeted by the Czech-UNDP

Trust Fund projects in 2004 – for details please see the 2004 report, available online at: (http://europeandcis.undp.org/files/uploads/czech%20trust%20fund/Report%20on%20the%20Implementation%20of%20the%20Czech%20Trust%20Fund%202004_FINAL.doc).

Grant-making Criteria

Both organisations and individual consultants can be hired to implement activities planned by the Czech-UNDP Trust Fund. Some of the available funds are also allocated to react quickly to UNDP country offices' needs when searching for expertise in a specific field.

These funds are used for contracting individual experts on the basis of a request from the UNDP's office in the target country.

Only services supplied by Czech NGOs, institutions, companies and individual consultants are eligible for financing under this fund.

The following types of activities – linked to either regional or country UNDP programming – are performed within the framework of this funding:

- workshops
- consultancy missions
- project formulation
- feasibility studies
- evaluation studies
- complete or partial projects
- programming missions
- study tours
- internships of young professionals

Guidelines

The fund is managed and programmed by the UNDP regional centre in Bratislava in accordance with UNDP rules and regulations.

Deadline

The first 2005 call for proposals was issued in summer 2005. The deadline was 3 August 2005.

Application Forms

The fund is managed and programmed by the UNDP regional centre in Bratislava in accordance with UNDP rules and regulations. Any expression of interest should be submitted by Czech legal entities only in the form of a concept paper containing:

- contact details of the organisation and nomination of a responsible person;
- background information about the organisation (including its registration details and status; list of implemented projects, etc.) and a description of its capacities to implement the proposed activities;
- CVs of the staff involved; and
- a detailed workplan with a time schedule and a description of the outputs and activities to be undertaken in the target recipient country, including a detailed, efficient and transparent budget breakdown estimate in US\$, for each activity.

Application and Procedures

The first 2005 call for proposals (available online at: http://europeandcis.undp.org/files/uploads/czech%20trust%20fund/advertisement_CTF_2005_09.doc) was issued in summer 2005. The general conditions for this call for proposals was set out in the following document:

http://europeandcis.undp.org/?menu=p_tenders&tid=12&aid=20&area=Attachments.

Within the deadline, applicants had to send their application package to the UNDP Bratislava regional centre. Once selected, successful applicants were contacted by UNDP. Unsuccessful candidates were not notified. In 2005, the procurement committee approved 7 out of 12 proposals for further implementation. More information is available online at: <http://europeandcis.undp.org/files/uploads/czech%20trust%20fund/Brief%20description%20of%20the%20proposed%20activities.doc>.

Language

English

Tips

An organisation can submit only one concept note. If you need additional information, UNDP will provide it promptly, but any delay in providing such information is not considered a reason for extending the submission date for your proposal.

NAME OF GRANT PROGRAMME

The Czech-UNDP Trust Fund

NAME

United Nations Development Programme
– Bratislava Regional Centre

NAME IN ENGLISH

United Nations Development Programme
– Bratislava Regional Centre

ACRONYM

UNDP – Bratislava Regional Centre

DEPARTMENT

UNDP – Bratislava Regional Centre

CONTACT

Hana Kosova · Programme Associate
UNDP – Bratislava Regional Centre
Grosslingova 35 · 811 09 Bratislava
Slovak Republic
Phone: +421(2)59 337 176
Fax: +421(2)59 337 450
Email: hana.kosova@undp.org

COUNTRY INDEX

PRIORITY COUNTRIES

Armenia
Belarus
Bosnia and Herzegovina
Bulgaria
Croatia
FYRO Macedonia
Montenegro
Kazakhstan
Serbia
Ukraine