

## Austrian Development Agency (ADA)

# 4. Individual NGO projects – East

## Background

The scheme “Individual NGO projects – East” targets individual projects that aim to make a lasting contribution to improving the living conditions in ADC priority countries or regions in South-East and Eastern Europe as well as Central Asia. These projects can be co-financed with funds from the bilateral programme and Austrian Development Co-operation (ADC) project aid.

## Types of Grant

Co-financing of individual NGO projects in ADC priority countries or regions in South-East and Eastern Europe, as well as Central Asia (according to the current Three-Year Programme of the ADC) (see “Priority Countries East”).

## Grant Size

The maximum grant size is €73,000 per project (for projects with a duration of at least 24 months), while the total project budget should not exceed €200,000.

## Own Contribution

At least 50% of the project costs must be provided by the applicant.

## Funding Priorities

Projects must cover activities in the fields of employment, education, democracy and human rights, public administration, social welfare and environment protection and should be primarily aimed at:

- Conflict prevention and peace-building, good governance and promotion of democracy
- Human rights education
- Combating human trafficking
- Strengthening health and social institutions, in particular those catering for the needs of persons with disabilities
- Combating HIV/AIDS and its direct consequences.

Projects must be self-contained and have clearly defined goals which can be implemented in an

adequate period (i.e. more than 12 and less than 36 months as a general rule) within the specified budget. Moreover, the projects must demonstrate their sustainability, with local capacity building being an integral part of all activities. Gender and environmental aspects should be mainstreamed into the project wherever possible.

## Grantmaking Criteria

- The applicant has to be legally registered in Austria and has to be a legal entity, such as a foundation, association, local authority and other public institution or development organisation.
- The project will be carried out with a project partner (usually a local NGO as a representative of civil society) in the respective project country, whereby the applicant acts as advocate for the local partner.
- The local project partner shares responsibility for planning and implementing the project and must have sufficient operational and administrative capacity to do so.
- Thematic priorities and internal coherence of the proposed project.
- Capacity for mobilizing solidarity and private funds for projects in developing countries.
- Extent of involvement of the local project partner and the target group in the planning and implementation of the activities.
- Coherence of the project with the development goals of the partner country.
- Quality of gender and environmental impact declarations (checklists).
- Demonstrated administrative capacity and creditworthiness of the applicant.

Please note that NGOs from South-East and Eastern Europe, as well as Central Asia need an Austrian partner in order to be eligible for project funding from the ADC.

## Guidelines

Please follow the 2005 guidelines and explanations:

- [www.ada.gv.at/up-media/2127\\_ngo\\_individual\\_projects\\_east\\_guidelines.pdf](http://www.ada.gv.at/up-media/2127_ngo_individual_projects_east_guidelines.pdf)
- [www.ada.gv.at/up-media/2126\\_ngo\\_individual\\_projects\\_east\\_explanations.pdf](http://www.ada.gv.at/up-media/2126_ngo_individual_projects_east_explanations.pdf)

## Project Duration

The maximum project duration is three years.

## Deadline

February 28th or September 10th of each year. A decision on the grant will then be made in April and October.

## Application Forms

The application forms can be downloaded at [www.ada.gv.at](http://www.ada.gv.at)

## Application and Procedures

The application must consist of

- completed application form
- project description
- timetable
- project budget
- environmental impact assessment checklist
- gender questionnaire.

Templates of these documents are available on the ADA web site. Applications should be submitted to the ADA NGO co-operation desk (see “Contact”) in the original paper copy, as well as electronically, using the standardized templates only. Please note that no more than one project per applicant will be considered for each application period.

Successful applicants have to submit a detailed report on all project activities biannually as well as after completion of the project. In addition, a financial report covering the entire project budget must be submitted to the Finance, Audit and Legal Affairs Department of the ADA.

## Languages

The project application form, short description and budget must be in German. Other documents may be submitted in English or, after contacting the NGO co-operation desk, in other languages.

## Tips

Assistance concerning proposal development, formal grantmaking criteria and application procedures can be obtained from the ADA Unit for NGO Co-operation and Humanitarian Aid (see “Contact”). In case of financial or budgetary inquiries, please contact the ADA Unit for Budget, Finance and Audits:

Mr Alfred Dietrich  
Austrian Development Agency  
Finance and Audit Desk  
Zelinkagasse 2, 1010 Vienna, Austria  
Phone: + 43 (1) 90399-623  
E-mail: [finanzen@ada.gv.at](mailto:finanzen@ada.gv.at)

### NAME OF GRANT PROGRAMME

Individual NGO projects – East

### NAME

Austrian Development Agency

### NAME IN ENGLISH

Austrian Development Agency

### ACRONYM

ADA

### DEPARTMENT

Unit for NGO Co-operation and Humanitarian Aid

### CONTACT

Mrs Elisabeth Sötz  
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### ADDRESS

Austrian Development Agency  
Unit for NGO Co-operation and Humanitarian Aid  
Zelinkagasse 2  
1010 Vienna  
Austria

## COUNTRY INDEX

### PRIORITY COUNTRIES

Albania  
Bosnia and Herzegovina  
Croatia  
Macedonia  
Montenegro

### OTHER COUNTRIES

Any (Eastern Europe / Central Asia)